



**University
of Victoria**

**UNIVERSITY OF VICTORIA
BOARD OF GOVERNORS
Monday, June 29, 2015, 2:00 p.m.
Administrative Services Building, boardroom 120**

MINUTES - OPEN SESSION

- Present:** Dr. Erich Mohr (Chair), Ms. Beverly Van Ruyven, Ms. Ida Chong, Mr. Bradley Cranwell, Mr. Nav Bassi, Prof. Jamie Cassels, Mr. Peter Gustavson, Ms. Lindsay LeBlanc, Dr. Ana Maria Peredo, Ms. Tracy Redies Ms. Shelagh Rogers, Dr. Julia Eastman (Secretary)
- Regrets:** Mr. Michael Kennedy, Dr. Hélène Cazes, Ms. Kayleigh Erickson, Ms. Isobel Mackenzie
- By Invitation:** Dr. David Castle, Ms. Gayle Gorrill, Dr. Valerie Kuehne, Ms. Carmen Charette, Mr. Murray Griffith, Ms. Kristi Simpson, Ms. Samantha Watkins

1. Approval of Agenda

MOTION (B. Cranwell/S. Rogers):

THAT the agenda of the open session of the regular meeting of June 29, 2015 be approved.

CARRIED

2. Minutes of Regular Meeting of May 26, 2015

MOTION (A. Peredo/B. Van Ruyven):

THAT the minutes of the open session of the regular meeting of May 26, 2015 be approved.

CARRIED

3. Business Arising

There was none.

4. Remarks from the Chair

Dr. Mohr offered congratulations to Chancellor Shelagh Rogers on her installation during the previous week's Convocation ceremonies.

Dr. Mohr added that one of the heartwarming features of Convocation week was that Chancellor Rogers had presided over student Board member Bradley Cranwell's graduation.

5. Correspondence

There was none.

CONSENT

6. Operations and Facilities Committee (B. Van Ruyven)

- a. **Discontinuation of the Certificate in Business Studies for International Students (CBSIS)** BOG-June29/15-06

MOTION:

THAT the Board of Governors approve the Discontinuation of the Certificate in Business Studies for International Students (CBSIS).

- b. **Establishment of Trades as a Teaching Option to the Existing (5-year) Bachelor of Education Degree** BOG-June29/15-07

MOTION:

THAT the Board of Governors approve the Establishment of Trades as a Teaching Option to the Existing (5-year) Bachelor of Education Degree effective immediately.

- c. **Due Diligence Reports 2014** BOG-June29/15-17

- d. **Status Report on Capital Projects** BOG-June29/15-15

- e. **Discrimination and Harassment Policy (GV0205)—update to include WorkSafeBC bullying and harassment policy requirements** BOG-June29/15-28

MOTION:

THAT the Board of Governors approve changes to the Discrimination and Harassment Policy (GV0205) effective immediately.

- f. **Annual report on University of Victoria approved Research Centres** BOG-June29/15-01

7. Finance Committee (L. LeBlanc)

- a. **University of Victoria Staff Pension Plan Financial Statements for the Year Ended December 31, 2014** BOG-June29/15-11

- b. **Staff Pension Plan Investment Performance Report for the Period Ended March 31, 2015** BOG-June29/15-10

- c. **University of Victoria Staff Pension Plan Compliance Report for the Year Ended December 31, 2014 from Staff Pension Plan Governance Committee** BOG-June29/15-12

Pro Forma Motion (T. Redies/A. Peredo): *That the above items be approved by the Board of Governors by consent.*

CARRIED

REGULAR

8. Operations and Facilities Committee (B. Van Ruyven)

a. 2015/16 Five Year Capital Plan BOG-June29/15-16

Ms. Van Ruyven said there had been a good discussion of the priorities reflected in the Five Year Capital Plan including additional space and deferred maintenance.

MOTION (N. Bassi/P. Gustavson):

THAT the Board of Governors approve the 2015/16 Five Year Capital Plan as amended and that the Vice-President Finance and Operations submit capital priorities to the Ministry on the basis of the Capital Plan.

CARRIED

b. University of Victoria Institutional Accountability Plan and Report BOG-June29/15-24

Ms. Van Ruyven reported on the Institutional Accountability Plan and Report submitted to the Committee. She said the report was informative and extremely well done.

MOTION (S. Rogers/B. Cranwell):

THAT the Board of Governors approve the University of Victoria Institutional Accountability Plan and Report;

and

That the Board of Governors authorize the President and the Board Chair to make any final adjustments to the Institutional Accountability Plan and Report.

CARRIED

f. Strategic Research Plan Update BOG-June29/15-03

The Board received for information the Strategic Research Plan Update. Ms. Van Ruyven conveyed to Dr. Castle that the Board was looking forward to receiving the draft plan in the fall. Dr. Mohr thanked Dr. Castle for his leadership in this.

9. Finance Committee (L. LeBlanc)

a. 2014/15 Year End Management Statements and Budget Review BOG-June29/15-14

The Board received for information the 2014/15 Year End Management Statements and Budget Review.

**b. Statement of Financial Information for the Year Ended March 31, 2015 BOG-
June29/15-13**

MOTION (N. Bassi/T. Redies):

THAT the Board of Governors approve the Statement of Financial Information for the year ended March 31, 2015 and that the Chair of the Board of Governors and the Vice-President Finance and Operations be authorized to sign on the Board's behalf.

CARRIED

Executive Director Financial Services Murray Griffith gave a presentation on the fund accounting statements and schedules.

Associate Vice-President Financial Planning Kristi Simpson gave a presentation on the general operating budget.

Dr. Mohr thanked Mr. Griffith and Ms. Simpson for their presentations.

In response to a question about carry forwards, Ms. Simpson said that carry forward funds were mostly project based and used to deal with pressures in a given year. She said they were not used to pay ongoing costs like regular salaries. Ms. Simpson confirmed the university would always have a carry forward but the size would fluctuate.

Dr. Kuehne said that all departments that report to the Provost received and completed a template for reporting on how they intended to spend carry forwards.

Prof. Cassels said that a significant portion of carry forward funds consisted of professional development funds and faculty research accounts.

10. Executive and Governance Committee (E. Mohr)

a. Review of Board Governance Checklist

Dr. Eastman reported on the annual review of the Board Governance Checklist. She said the checklist had been developed by the Board over a decade ago and was reviewed every year. She said the Board was being asked to approve one small editorial change.

MOTION (B. Van Ruyven/P. Gustavson):

THAT the Board of Governors approve the posting of the updated board governance checklist, as circulated, on the university's website for 2015/16 as part of UVic's accountability framework.

CARRIED

11. President's Report

President Cassels updated the Board on items of Provincial news including:

- Meetings with the Minister and Deputy Minister of Advanced Education at which items including debt and deficit, BC knowledge development, and an upcoming mission to China had been discussed.

- The mandate letter the university had received from the Minister.
- Development of a skills plan that would align with the province's emerging technology strategy.

Federally, Prof. Cassels reported on Universities Canada's response to the recommendations of the Truth and Reconciliation Commission of Canada. Prof. Cassels said that universities wanted to demonstrate leadership in closing the education gap between Indigenous peoples and others in Canada.

Internationally, Prof. Cassels reported that he had participated in meetings with Brazilian university officials jointly organized by Universities Canada, the Research Universities Council of BC (RUCBC) and the BC Branch of the Canadian Council on International Education.

President Cassels updated the Board on local matters, including:

- The Catalyst Conversation held on June 2, 2015 with officials from 13 municipalities in the region. Prof. Cassels extended thanks to Ms. Charette for a successful event.
- UVic having been identified as one of 8 possible sites for waste water treatment.

The President also reported that:

- David Foster had received the Distinguished Entrepreneur of the Year Award for 2015 presented by the Peter B. Gustavson School of Business. Mr. Gustavson said it had been one of the best events the School had done. Prof. Cassels thanked Mr. Gustavson for his championship of the event.
- 3650 students had graduated during 8 Convocation ceremonies in June.

President Cassels offered his thanks to all members of the Board for their dedication over the course of the year. He said the university valued greatly their oversight, advice and input.

He thanked departing members Bradley Cranwell and Peter Gustavson for their contributions. His thanks were echoed by other Board members.

12. Adjournment

There being no other business the Board meeting adjourned at 3:00 p.m.

Original signed by Erich Mohr, Board Chair
and Julia Eastman, University Secretary